

Archaeologist

Portland, Oregon

Application Directions: Applications are due by June 27, 2013. Along with a current resume please include a cover letter which discusses your experience and local interests in Pacific Northwest Archaeology along with a writing sample and at least three (3) professional references. Additional documents can be attached to your application or sent separately to recruiting@swca.com.

SWCA Environmental Consultants is seeking an Archaeologist for our Portland, Oregon office. The Archaeologist will be a core member of the Cultural Resources Program, acting as both a scientist and a project manager. The Archaeologist has ultimate responsibility for successfully winning and executing contracts, and leading all aspects of project implementation. The Senior Archaeologist assists in the continuing development of SWCA's Cultural Resource Program and expands SWCA's professional reputation in cultural resources consulting and research throughout Oregon and beyond. This is a regular, full-time, hourly position that will report to the Cultural Resources Team Lead.

Job Responsibilities:

- Acts as scientist and project manager
- Oversee and/or perform all aspects of field research, data collection, inventory, analysis, and report production
- Stays abreast of latest publications and research trends in the Pacific Northwest and contributes to the regional knowledge of archaeology.
- Leads the writing of technical reports and is responsible for quality control of all deliverables.
- Synthesizes project results for public presentations and peer-reviewed publications
- Develops and manages project budgets
- Supports marketing and proposal efforts
- Supervises personnel in the field, office, and laboratory
- Collaborates with SWCA's managers, directors, and principal investigators on technical and business development efforts throughout the company
- Maintains SWCA's high standard of scientific ethics and quality assurance, and is motivated to identify and resolve problems in creative ways

Job Qualifications:

- A minimum of a Master' Degree in anthropology, archaeology, history, or a closely related field required. Preference will be given to candidates with expertise in lithic analysis, historic archaeology, geoarchaeology, faunal analysis or similar specialty. Preference will also be given to candidates with a background in the archaeology of the Pacific Northwest.
- At minimum of five (5) years of experience in cultural resources management (CRM) on a variety of project types and sizes, regions, and agencies
- A minimum of three (3) years of experience in CRM in a supervisory capacity
- A minimum of two (2) years of experience managing CRM projects, including budgets, scheduling, and scopes of work

- Meets the Secretary of the Interior's Professional Qualifications Standards in archaeology required
- Ability to be listed on federal and state cultural resource permits
- Has completed all aspects of a project, from pre-field tasks to final report preparation for a variety of project types and sizes, regions, and agencies
- Has led large crews and/or multiple crews on a variety of project types and sizes, regions, and agencies
- Strong technical research and writing skills a must

SWCA Environmental Consultants is an employee-owned company of environmental professionals who specialize in natural and cultural resource management, environmental planning, and regulatory compliance. We offer a team-oriented work environment, and a competitive compensation and benefits package, including an employee stock ownership plan (retirement).

In support of our value of integrity, SWCA promotes a safe and drug free workplace. We participate in e-verify and pre-employment background screening services. *SWCA is proud to be an Equal Opportunity Employer and encourages women, minorities, individuals with disabilities and covered veterans to apply.*

How to Apply:

Letters of Interest and resumes must be received through our online application system at www.swca.com to receive consideration.

If you need assistance or accommodations to apply, please contact us at recruiting@swca.com.

Visit SWCA's web site, www.swca.com, and discover why SWCA is a great place to work for environmental professionals interested in sound science and creative solutions.