



Job Title:	Cultural Resources Protection Specialist
Job Code:	9124
Department:	Natural Resources
Reports to:	Natural Resources Director
FLSA:	Non Exempt
Starting Salary:	DOE
Salary Grade:	9

Cultural Resources Protection Specialist Closes 1-31-13 5pm

SUMMARY

This position is responsible for the protection of the cultural resources of the Tribes. Primary responsibilities and job functions are included in Job Description which is available in Human Resources upon request.

MINIMUM JOB REQUIREMENTS

- Must be at least 18 years of age.
- Valid Oregon Driver's license, adequate transportation, and eligibility to operate GSA vehicle required.
- Post-graduate degree in archaeology, anthropology, history, Native American studies, or a related discipline required.
- Must meet the definition of a "Qualified Archaeologist" as defined in ORS 390.235.
- Must meet the definition of a qualified archaeological permit applicant as defined in 43 CFR 7.8
- Must meet the definition of a Registered Professional Archaeologist (RPA)
- Must be able to communicate effectively with federal, state, county, and local agencies to establish and implement procedures for the protection of cultural resources.
- Must have knowledge of federal laws protecting cultural sites under the National Historic Preservation Act, the Archeological Resources Protection Act, the Native American Graves Protection and Repatriation Act, etc., as well as applicable Tribal, state, county and local laws, ordinances, rules and procedures.
- Must have excellent oral and written communication skills including technical, regulatory, and persuasive writing skills.
- Must have a fundamental knowledge of Tribal history and culture.
- Must be able to prioritize and handle multiple projects.
- Must possess reasonable ability to communicate in English.
- This position is subject to pre-employment drug testing and criminal history background check which may include fingerprinting.
- Must have employment eligibility in the U.S.
- Indian preference will be observed in the hiring process.

PHYSICAL & MENTAL DEMANDS

- Must be able to work well with Tribal members of all ages, the general public, private landowners, and regulatory agencies.
- Must be able to walk, talk, hear, use hands to handle, feel or operate objects, tools, or controls, and reach with hands and arms.
- Vision abilities required by this job include close vision and the ability to adjust focus.
- Must be required to push, pull, lift, and/or carry up to 40 pounds.

WORKING CONDITIONS & ENVIRONMENT

- Must be able to work well in rough terrain and inclement weather.

BENEFITS

- Full time with benefits including employer paid medical, dental, short and long term disability, life insurance.
- 401(k) Deferred Compensation plan.
- Paid holiday, vacation and sick leave.

HOURS

- 40 hours per week.
- Generally Monday through Friday 8am to 5pm with possible occasional evening and weekend work.

JOB LOCATION

Tribal Administrative Office
1245 Fulton Avenue
Coos Bay, Oregon 97420

HOW TO APPLY

Send employment application, cover letter and resume by **1-31-13 5pm** to:

Attention:

Covita Hughes
Recruitment Specialist
TRC&H / CTCLUSI / BEST

Mail: 5647 HWY 126
Florence, OR 97439

Fax: 541-902-2966

Email: crhughes@threeriverscasino.com

If you have any questions, please call Covita Hughes at 541-902-6504