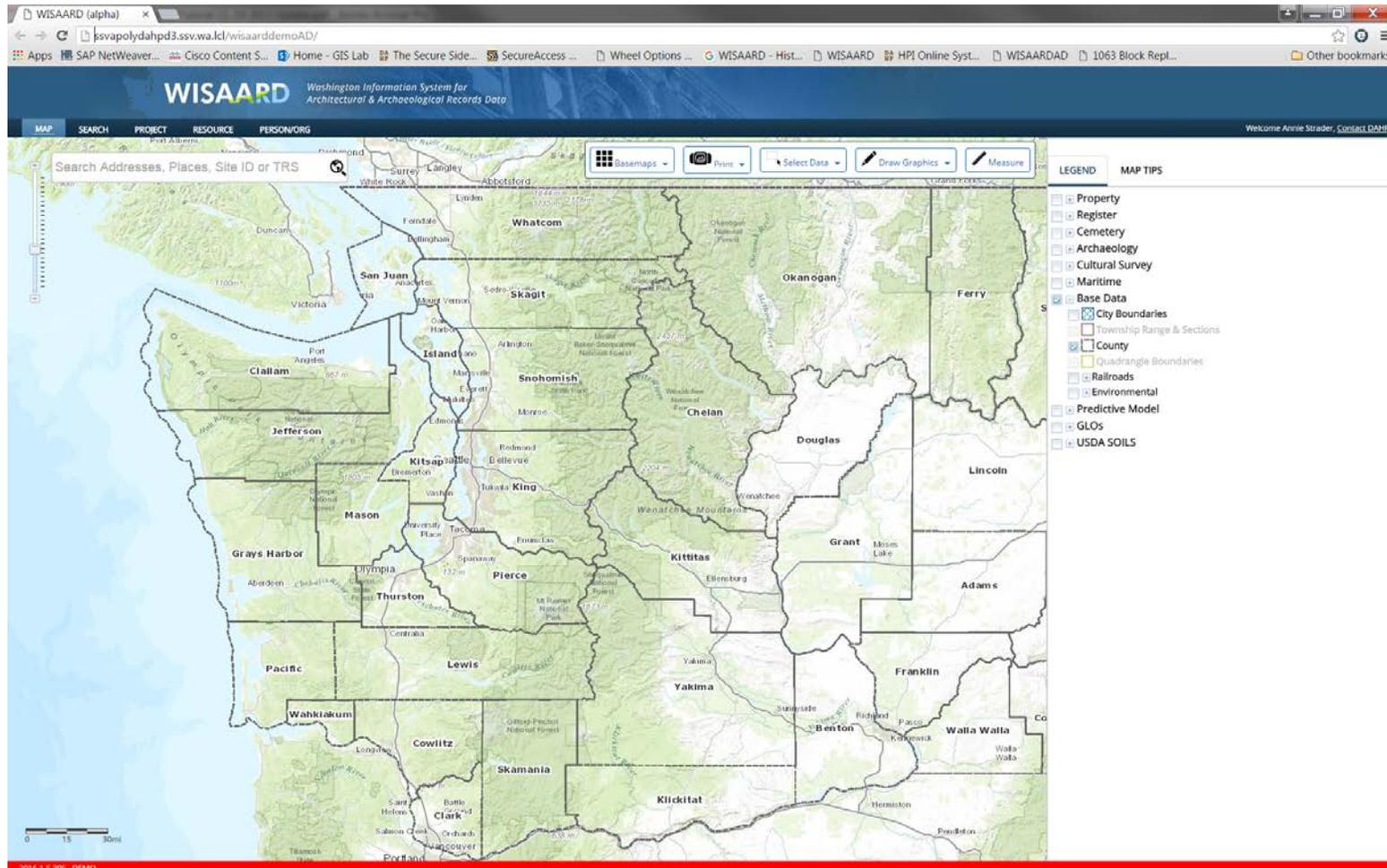


# Requesting Access to the NEW Washington Information System for Architectural and Archaeological Records Data (WISAARD) Service for New Users



Created by Annie Strader 1-6-2016

Go to <https://secureaccess.wa.gov/> and log in to your SAW account. If you do not have a SAW account please follow the instructions on the SAW front page to create one.

**SAW** SecureAccess  
WASHINGTON

Login to your SecureAccess Washington Account

User ID:

Password:

**LOGIN**

Do not have an account? [Create one](#)

- [Forgot your User ID?](#)
- [Forgot your password?](#)
- [Haven't received activation email?](#)
- [Activate your account](#)

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[Privacy Notice](#) [Help](#)

Choose "Add a New Service"

The screenshot displays the SecureAccess WASHINGTON user interface. At the top left is the logo for SAW (SecureAccess WASHINGTON). To the right of the logo are three navigation buttons: "My Secure Services" (highlighted in green), "Account Management", and "Help". Below these buttons is a dark blue header bar containing a "My Services" dropdown menu and a blue button with a green plus icon and the text "Add a New Service", which is circled in red. Below the header bar is a table with the following columns: "Service", "Agency", "Description", "User Status", and "Action". The table is currently empty, with the text "No Services. [Click here to add services](#)" displayed below the header row.

Service	Agency	Description	User Status	Action
No Services. <a href="#">Click here to add services</a>				

Choose "Department of Archaeology and Historic Preservation"

The screenshot shows the SecureAccess Washington (SAW) user interface. At the top, the SAW logo and 'SecureAccess WASHINGTON' are visible. A navigation bar includes 'My Secure Services', 'Account Management', and 'Help'. Below this, a secondary navigation bar has 'My Services', 'Add a New Service', and 'Contact Us'. The 'Add a New Service' section is active, featuring a 'Service code' input field with an 'APPLY' button and a 'Search services by keywords' input field with a 'SEARCH' button. A dropdown menu is set to 'AT LEAST ONE of the words'. To the right, a list of agencies is displayed under the heading 'Select an agency below to see a list of services:'. The 'Consolidated Technology Services' link is circled in red, and the 'Department of Archaeology and Historic Preservation' link is highlighted in blue.

Service code:  
If you have been given a service code by an agency, enter it below to apply for access to the service.

APPLY

Search services by keywords:  
Enter keyword(s) below to find related services. Leave field blank to display all services.

SEARCH

AT LEAST ONE of the words

Select an agency below to see a list of services:

- Consolidated Technology Services
- Department of Archaeology and Historic Preservation
- Department of Commerce
- Department of Ecology
- Department of Financial Institutions
- Department of Health
- Department of Labor and Industries
- Department of Licensing
- Department of Natural Resources
- Department of Social and Health Services
- Department of Transportation
- Employment Security Department
- Enterprise Services
- Office of Financial Management
- Test Domain
- Washington State Board of Accountancy

Click "Apply" for NEW\_WISAARD

SecureAccess Washi x

State of Washington [US] | https://secureaccess.wa.gov/admin/saw/myFortress/serviceList.do?domain=DAH

Apps SAP NetWeaver... Cisco Content S... Home - GIS Lab The Secure Side... SecureAccess ... Wheel Options ... WISAARD - Hist... WISAARD HPI Online Syst... WISAARDAD 1063 Block Repl... Other bookmarks

SAW SecureAccess WASHINGTON

Welcome, annie.strader Logout

Admin AO Home My Secure Services Account Management Help

My Services Add a New Service Contact Us

Add a Service to Your Account

Select a service to apply for from the following.

**Note:** Services for which you currently have access, have applied to and are awaiting approval, or those that you have been suspended or rejected from will not appear in this list.

[All Agencies](#) > [Department of Archaeology and Historic Preservation](#)

Service	Description	Action
NEW_WISAARD	The Washington Information System for Architectural and Archaeological Records Data ..... <a href="#">more</a> <a href="#">Privacy Notice</a>	APPLY

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Fill out the fields and click "Register".  
Please use a comma to separate multiple organizations.  
Please do not use any spaces or hyphens in your phone number. Only enter the number.

If you need access to archaeological information you must also submit paperwork by mail to DAHP. The paperwork is available [here](#).

The screenshot shows a web browser window with the URL [https://secureaccess.wa.gov/myAccess/saw/myFortress/registerServiceDisplay.do?svclId=WISAARDP3&domain=DAHP&umgId=DEFAULT\\_UMG](https://secureaccess.wa.gov/myAccess/saw/myFortress/registerServiceDisplay.do?svclId=WISAARDP3&domain=DAHP&umgId=DEFAULT_UMG). The page title is "Confirmation" and "SecureAccess Washir". The browser's address bar shows the URL. The page content includes a navigation bar with "My Services", "Add a New Service", and "Contact Us" buttons. Below this is the "Service Registration" section, which asks the user to fill out the form to apply for the "Department of Archaeology and Historic Preservation's service NEW\_WISAARD". The form instructions state: "Complete the following form: (\*) indicates a required field". The form fields are: "First, Middle, and Last Name" (text input with placeholder "Your Name Here"), "List All Organizations" (text input with placeholder "Department of Archaeology and Historic Preservation, City o"), "Phone Number" (text input with placeholder "3605863078"), "Email Address" (text input with placeholder "support@dahp.wa.gov"), "Do you need access to archaeological information?" (checkbox), and "Were you previously signed up for any of DAHP's SAW services (e.g. HPI or WISAARD)?" (checkbox). At the bottom of the form are two buttons: "REGISTER" (highlighted with a red circle) and "CANCEL".

You will receive an email when your service request is approved.

